

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
APRIL 15, 2025 AT 7:00 P.M.**

DRAFT

PRESENT:

Mayor..... Kelly Muir
Deputy MayorBill Love
CouncillorDebbie Durocher (via Zoom)
CouncillorTara Elwood (via Zoom)
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL DAY OF AWARENESS:

Mayor Muir also recognized that May 5, 2025 is “National Day of Awareness” also known as “Red Dress Day” to recognize the missing and murdered Indigenous women, girls, and Two-Spirit People.

AGENDA ADDITIONS:

14.q Alberta Emergency Management Agency – Emergency Management Act Amendments and Bill 49
16.a Municipal Assessment Services Group – Assessment Services Agreement Renewal

ADOPTION OF AGENDA:

MOTION #059-25

MOVED BY Deputy Mayor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF MARCH 18, 2025:

MOTION #060-25

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on March 18, 2025 be adopted with the amendment to Motion #055-25 as follows: that Council approve to purchase a 2025 membership in the Alberta Association of Police Governance in the amount of \$200.00.

CARRIED UNANIMOUSLY

DELEGATIONS:

SGT MITCH SHERRARD, PARKLAND RCMP – PRESENTATION OF THE ALBERTA BEACH - PARKLAND COUNTY RCMP DETACHMENT CRIME STATISTICS:

Sgt Mitch Sherrard of the Parkland RCMP attended the meeting via zoom to introduce himself as he has recently taken over the communities of Alberta Beach, Sunset Point and Val Quentin. Sgt Sherrard presented the Parkland County Detachment Crime Statistics for the Alberta Beach & Area from January to December 2021-2024.

Mayor Muir thanked Sgt Sherrard for attending the meeting.

MOTION TO ACCEPT PARKLAND RCMP CRIME STATISTICS PRESENTATION:

MOTION #061-25

MOVED BY Councillor Durocher that the Parkland RCMP Detachment Presentation of the Crime Statistics for the Alberta Beach & Area be accepted for information.

CARRIED UNANIMOUSLY

STEVEN KIM, DOYLE & COMPANY – PRESENTATION OF THE 2024 DRAFT AUDITED FINANCIAL STATEMENTS (AGENDA ITEM 11.a):

The Auditor, Steven Kim of Doyle & Company attended the meeting via zoom to present the 2024 Draft Audited Financial Statements. Mr. Kim gave a Power Point Presentation which included a summary of the 2024 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts.

Mayor Muir thanked Steven Kim for attending the meeting and for the presentation of the financial statements.

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MOTION TO ACCEPT DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2024:

MOTION #062-25

MOVED BY Councillor Elwood that the Draft Audited Financial Statements of December 31, 2024 be accepted as presented and further that Council approve the transfer of \$155,500.00 from Unrestricted Surplus to the following reserve accounts: \$7,500.00 to Patrol Equipment Reserves; \$20,000.00 to Garbage Truck Reserves; and \$128,000.00 to General Capital Reserves.

CARRIED UNANIMOUSLY

COMMUNITY & RECREATION FACILITY RESERVES:

MOTION #063-25

MOVED BY Mayor Muir that the Capital Agliplex Reserves account be renamed to Community & Recreation Facility Reserves.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

2025 TAX RECOVERY PUBLIC AUCTION:

The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M.

That the two parcels which were offered for sale were as follows:

Tax Roll #380, Lot 3A, Block 11, Plan 7720268 (5012 – 56 Street) with a reserve bid of \$159,670.00; and

Tax Roll #617, Lot 3A, Block 15, Plan 6476MC (4828 – 53 Street) with a reserve bid of \$61,390.00.

The CAO further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

SUMMER VILLAGE OF VAL QUENTIN REQUEST TO COST SHARE PURCHASE OF INVASIVE PLANTS OF ALBERTA GUIDES:

MOTION #064-25

MOVED BY Councillor Durocher that Council approves to cost share with the Summer Village of Val Quentin for the purchase of Invasive Plants of Alberta Guides.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #065-25

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF THE DRAFT AUDITED FINANCIAL STATEMENTS OF DECEMBER 31, 2024:

The Draft Audited Financial Statements for December 31, 2024 was approved under delegations above.

ACCEPTANCE OF FINANCIAL REPORT OF MARCH 31, 2025:

MOTION #066-25

MOVED BY Deputy Mayor Love that the Financial Report of March 31, 2025 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

BYLAW #299-25 PUBLIC HEARING PROCEDURE BYLAW:

MOTION TO APPROVE FIRST READING OF BYLAW #299-25:

MOTION #067-25

MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures to be followed for public hearings held during Regular and Special Council meetings be read a first time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR LOVE:

No meetings to report.

COUNCILLOR DUROCHER:

No meetings reports available at time of meeting.

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COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:

Community Futures Yellowhead East meeting held on March 20, 2025.

Trivillage Regional Sewer Services Commission meeting held on March 26, 2025.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:

Brownlee LLP Synergy Lunch held on March 19, 2025.

Lac Ste Anne East End Bus Annual General meeting held on March 24, 2025.

Alberta Beach Library Board meeting held on March 31, 2025.

Joint Trivillage meeting held on April 3, 2025.

Parkland County Council Mutual Aid meeting held on April 15, 2025.

MAYOR MUIR:

Mayor Muir reviewed and submitted reports on the following meetings:

Trivillage Regional Sewer Services Commission meeting held on March 26, 2025.

Joint Trivillage meeting held on April 3, 2025.

Lac Ste. Anne County Reeve & Mayors meeting held on April 11, 2025.

Parkland County Council Mutual Aid meeting held on April 15, 2025.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report on the 2025 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #068-25

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS, HONOURABLE RIC MCIVER, MINISTER – LAEA VOTER ASSIST TERMINALS:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the changes to the *Local Authority Elections Act* and the use of voter assist terminals. Councillor Elwood requested administration prepare a bylaw for the use of voter assist terminals.

ALBERTA MUNICIPAL AFFAIRS, HONOURABLE RIC MCIVER, MINISTER – MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT 2025 & INVITATION TO MINISTER'S TOWN HALL:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding Bill 50, the *Municipal Affairs Amendment Act, 2025* which proposes to make amendments to the *Municipal Government Act*, the *Local Authorities Election Act*, the *New Home Buyer Protection Act* and the *Safety Codes Act* advising that Bill 50 was tabled and that a town hall meeting will be held for stakeholders on April 16, 2025 at 6:00 P.M.

ALBERTA MUNICIPAL AFFAIRS – PROVINCIAL PRIORITIES ACT AND MUNICIPAL SECTOR UPDATE:

Correspondence was received from Alberta Municipal Affairs regarding the *Provincial Priorities Act* to provide an update and to clarify the municipal requirements to provide information to Municipal Affairs on all new agreements with the federal government including agreement amendments and renewals.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL AFFAIRS NEWSLETTER #4:

Alberta Municipal Affairs forwarded the first issue of their newsletter for 2025.

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – 2024 PROVINCIAL POLICE FUNDING MODEL CHARGEBACK:

Correspondence was received from Alberta Public Safety & Emergency Services regarding the 2024 Police Funding Model, the chargeback and municipal contribution towards the policing cost share for 2024.

ALBERTA MUNICIPALITIES – RESPONDING TO BILL 50, REGISTER FOR ABMUNIS WEBINAR:

Correspondence was received from Alberta Municipalities regarding Bill 50, the Municipal Affairs Statutes Amendment Act, 2025 and further advising that ABmunis is holding a Webinar on Bill 50 being held on April 24 at 12:00 P.M.

COMMUNITY FUTURES YELLOWHEAD EAST – INVITATION TO YELLOWHEAD EAST REGIONAL ROUND TABLE:

An invitation was received from Community Futures Yellowhead East to participate in the Yellowhead East Regional Roundtable which is focused on small business continuity & disaster recovery in the region.

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COMMUNITY FUTURES YELLOWHEAD EAST – FULLTIME REGIONAL MARKETING STRATEGIST POSITION AVAILABLE:

Correspondence was received from Community Futures Yellowhead East advising on their opportunity for a fulltime position as a Regional Marketing Strategist.

LAND & PROPERTY RIGHTS TRIBUNAL – NEW FEE STRUCTURE FOR CERTIFICATION TRAINING COURSES:

A letter was received from the Land & Property Rights Tribunal to advise on the new fees beginning in 2025 for certification training for members and clerks belonging to municipal assessment review boards as well as subdivision and development appeal boards.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – RECOGNITION OF THE NORTH SASKATCHEWAN RIVER:

Correspondence was received from the North Saskatchewan Watershed Alliance regarding the recognition of the North Saskatchewan River within Alberta as a Canadian Heritage River and further to invite municipalities along the river to consider establishing commemorative heritage plaques, historical markers or signage within their municipality.

RURAL MUNICIPALITIES OF ALBERTA – 2025 CANOE CHARITY GOLF TOURNAMENT:

An invitation was received from the Rural Municipalities of Alberta for the 2025 annual Canoe Charity Golf Tournament being held in Drumheller on June 12, 2025.

SUMMER VILLAGE OF SOUTH VIEW – CHANGE IN CAO:

Correspondence was received from the Summer Village of South View to advise on the change in their CAO from Wendy Wildman to Angela Duncan and further advising that Ms. Wildman will still be working with and assisting the summer village in a reduced capacity.

SUMMER VILLAGE OF VAL QUENTIN – LETTER OF APPRECIATION:

A letter of appreciation was received from the Summer Village of Val Quentin to thank Alberta Beach Council and staff for the support and assistance throughout the year, particularly the opportunity to host their monthly meetings in the Alberta Beach office as well to thank the public works team for their excellent maintenance services provided.

WILDWILLOW ENTERPRISES – UPCOMING CANDIDATE INFORMATION SESSION:

Correspondence was received from Wildwillow Enterprises on the upcoming Candidate Information Sessions being held on May 3 & 24, 2025.

YELLOWHEAD COUNTY – RESPONSE TO REQUEST FOR MUTUAL AID AGREEMENT:

A letter was received from Yellowhead County in response to the request for a Mutual Aid Agreement for fire and emergency services to advise that Council denied the request as Alberta Beach does not border Yellowhead County and could be better served by adjacent municipalities.

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE (WUI) PROGRAM:

A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

ALBERTA EMERGENCY MANAGEMENT AGENCY – EMERGENCY MANAGEMENT ACT AMENDMENTS AND BILL 49:

Correspondence was received from Alberta Emergency Management Agency regarding the amendments to the *Emergency Management Act* and Bill 49, attached was a fact sheet to provide an overview of key changes to the act and highlights potential changes to the regulations.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #069-25

MOVED BY Mayor Muir that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

COURAGEOUS COMPANIONS – COURAGEOUS K9 ADVERTISING SPONSORSHIP:

MOTION #070-25

MOVED BY Councillor Elwood that Council approves the advertising sponsorship renewal request for 2025 from Courageous Companions for a business card advertisement in the amount of \$319.00 for their annual Courageous K9 publication in support of courageous companions.

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NEW BUSINESS:

MUNICIPAL ASSESSMENT SERVICES GROUP – ASSESSMENT SERVICES AGREEMENT
RENEWAL:

MOTION #071-25

MOVED BY Deputy Mayor Love that Council approves the three year renewal on the assessment services agreement with Municipal Assessment Services Group for the period July 1, 2025 to June 30, 2028 as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the Parkland County RCMP crime statistics for the Alberta Beach & area.

ADJOURNMENT:

The meeting adjourned at 8:49 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk